



General Manager

***Do you have a passion for relationship management and advocacy?
Are you a confident and strategic leader with great listening skills?
Do you have experience leading a dynamic non-profit organization?
Have you worked with Boards of Directors and Executive Committees?***

If you answered yes to these questions, we should talk. You just might be the ideal candidate to be the next General Manager at Community Futures Wild Rose!

Community Futures Wild Rose is looking for a General Manager. Community Futures Wild Rose is part of a network of hundreds of Community Futures organizations across Canada which provide loans and training to entrepreneurs and small businesses with the goal of economic development in areas outside of large cities. The Community Futures program has been active in Canada for more than 30 years and funding is primarily provided by the federal government.

Reporting to the Board of Directors, the General Manager is responsible for the operations of this non-profit organization including managing a small staff team, overseeing small business loans and training, marketing the services of the organization, collaborating with community partners, managing and reporting on finances, and working with the Board to implement strategic directions.

The ideal candidate will have a related degree such as business administration along with at least 5 years experience in small business lending, community economic development, and/or small business development. A combination of education and experience will be considered. Key competencies include small business lending, management and leadership, financial management and budgeting, Board relations, collaboration skills, marketing, training/presentation skills, and a deep understanding of small business and entrepreneurship – especially the challenges faced by business start-ups in rural areas. We are looking for an ethical person with excellent management skills and a good understanding of the economy of rural Alberta, who can provide strategic leadership for Community Futures Wild Rose. The candidate must be well organized and understand the importance of meeting deadlines for reporting and planning. The candidate also requires strong communication skills for liaising with the Board of Directors, funding agencies, partners and staff. The candidate must be legally entitled to work in Canada and should reside within a reasonable commute to the Strathmore office location.

This position is located in Strathmore, Alberta with a regional coverage area that includes Acme, Bassano, Beiseker, Carseland, Chestermere, Conrich, Irricana, Langdon, Linden, Three Hills, Trochu, West Carseland and a number of other hamlets and villages throughout the region.

This position offers a sound compensation package and salary commensurate with experience and education.

Closing date for this position is 4:00pm April 3, 2020

Please send your resume and cover letter stating your salary expectation to CF Wild Rose Hiring Committee: hr@albertacf.com. No phone calls or walk-in applications please. We are not accepting international applications and the winning candidate will be someone who currently resides in the above-mentioned area.

We thank all applicants for considering this exciting opportunity with Community Futures Wild Rose. We advise that only those candidates selected for an interview will be contacted. Community Futures is committed to attracting, engaging and developing a diverse and inclusive workforce. As well, your privacy is important to us – please rest assured that all applications will remain confidential at all times. We do not retain candidate profiles or resumes.